

2016 Bessemer Pumpkinfest Outdoor Vendor Registration

REPLY TO: Pumpkin Festival Committee
403 Novascone Road
Bessemer, MI 49911

Dear Vendor:

We thank you for your interest in participating in the 38 Annual Bessemer Pumpkinfest. We hope you will join us and also be able to enjoy some of the many activities that we have during the festival. Please visit our website at www.bessemerpumpkinfest.com for a list of all the fun events happening in our city.

This year's Pumpkinfest runs from Thursday, September 22 through Sunday, September 25. You can set up beginning **Saturday, September 24, at 6:30 a.m.** There is a \$30 fee per booth. It is important that you let us know as soon as possible if you require electricity. Please visit our website for updated information or call us with any questions.

Sincerely,

Pumpkin Festival Committee

FESTIVAL DATES: September 22 – September 25, 2016
STREET FAIR: Saturday, September 24, starting at 10:00 a.m.

This form is for activities that will be held outside. Please consider the following information as you prepare your booth area.

Your booth should be no larger than 20' wide x 10' deep. Please let us know if additional space is needed and we will try to accommodate you. The cost is \$30 per booth/space.

1. Set-up will start at 6:30 a.m. **Stop by the Info Booth for a map showing your location.**
2. If you are serving food, please see the attached Food License Policy letter. Please bring jugs of water and soap for workers to wash their hands.
3. You are responsible for disposition of your garbage—we suggest you bring bags.
4. You will be assigned a spot. Please do not vary from the plan or make special arrangements with a Bessemer business.
5. Power sources are limited so please apply early. Spots will be assigned on a first come basis. Bring your own extension cords.
6. No rummage sales permitted.

The Pumpkin Festival Committee, its chairperson(s), personnel, and the Bessemer Chamber of Commerce (collectively referred to as the "Committee") reserve the right to refuse any person(s). The undersigned registrant agrees and consents to assignment of their booth location by the Committee, as determined by and at the sole discretion of, the Committee. The Committee reserves the right to reassign locations at any time prior to the beginning of the festival.

The undersigned registrant also agrees that this agreement creates no rights for any priority or special consideration for any activity other than that for this Festival.

The registrant shall indemnify and hold the Committee and the Bessemer Chamber of Commerce harmless for any and all claims or damages to person(s) or property, in or about the Festival, which is the subject of this registry form.

Signed: _____

Name: _____

Address: _____

Phone Number: _____

Email: _____

Activity/Craft/Food Booth (Type of Food): _____

Do you need power? Yes _____ No_____. If yes, 110_____or 220_____.

Charges: _____(\$30 per booth/space)

“Bessemer Pumpkinfest,” “Bessemer Pumpkin Festival,” and “Pumpkinfest” are trademarks of the Bessemer Chamber of Commerce. Any unauthorized use of these trademarks is prohibited. Your cooperation is appreciated.

We hope you have a great day at our 38 Annual Pumpkin Festival and in the City of Bessemer! Please keep your fingers crossed for great weather and beautiful Fall colors!

PLEASE RETURN THIS PAGE WITH YOUR CHECK. Mail to:

**Donna Frello
Bessemer Pumpkinfest
403 Novascone Road
Bessemer, MI 49911**

Contact me (906) 285-2006 or (906) 663-0237 with any questions.

TO: Food Vendors

FROM: Pumpkin Festival Street Committee

RE: Food License Policy

As in the past, each vendor will be required to obtain an individual food license from the Western U.P. Health Department. If you are serving foods that may be potentially hazardous, special preparation and handling is required by the State. These include beef, chili, barbecue, etc. No pork products can be served.

If you have a seasonal food license, you may not need a separate license. Please contact the Western U.P. Health Department at 210 North Moore Street, Bessemer, Michigan, 49911, with questions regarding licensing and any requirements in food preparation or serving. Their telephone number is 906-667-0200.

Thank you for helping make our Pumpkin Festival successful.

Sincerely,

Donna Frello
Annette Lillie
Co-Chairpersons